# Your Name Here

My name is [name]. Craft a concise professional summary at the beginning of your CV, highlighting your years of experience in the hospitality industry.

@yourinstagramhandle @yourlinkedinhandle



# Professional Experience

## Job Title and Dates from - to

*Company Name*

Brief Description of your role and most recent and relevant role prominently, detailing responsibilities and achievements in each role:

* Task 1
* Task 2
* Task 3
* Task 4
* Task 5

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* Task 1
* Task 2
* Task 3
* Task 4
* Task 5

# Contact

Address 1

Address 2

Address 3

Your phone number

[name@email.ie](mailto:name@email.ie)

[www.yourwebsite.ie](http://www.yourwebsite.ie)

# Education

## Institute Name & Address

*Course Name*

*Certification Awarded*

*Year from – Year to*

## Institute Name & Address

*Course Name*

*Certification Awarded*

*Year from – Year to*

## Institute Name & Address

*Course Name*

*Certification Awarded*

*Year from – Year to*

# Skills

* Self-Motivated
* Team Player
* Attention to Detail
* Workload
* Prioritisation
* Highly Adaptable

# Professional Experience Continued

## Job Title and Dates from - to

*Company Name*

Brief Description of your role and most recent and relevant role prominently, detailing responsibilities and achievements in each role:

* Task 1
* Task 2
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* Task 4
* Task 5

# Professional Development – CPD, Courses, Certifications and Licenses

Include details of professional development courses, workshops, or training programs relevant to your industry. Be specific and list these developments as it highlights your willingness to continuous professional development, to learning and excelling in your chosen field.

# References - Testimonial

Instead of a long list of references, including a testimonial from a previous employer, colleague or client, is a good idea and is a more modern approach to making your CV stand out among the crowd. It does not have to be too long – a quote would suffice.

Testimonial

*“I had the pleasure of working with [name]for the last ‘x’ years and found them to be highly professional in their approach to their work, their colleagues and management alike. Their work is exceptional, and I believe [name] will be a fantastic addition to any team in ‘x’ industry” ~* ***Referee Name***

Referees

* In compliance with GDPR best practices, referees are available on request.

Summary of Skills and Achievements

 Give a summary

 Of your top skills

 And career achievements

 Play to your Strengths.

 Be motivational.

 Be positive.